



STUDENT SAFETY POLICY

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1. Introduction

- 1.1. The purpose of this Student Safety Policy is to ensure the well-being and safety of all students at Baku Engineering University. This policy outlines the university's commitment to maintaining a safe, supportive, and secure environment, promoting both physical and mental health, and fostering an atmosphere in which students can thrive academically, socially, and personally.
- 1.2. This policy applies to all students, faculty, staff, contractors, and visitors associated with Baku Engineering University. It covers all aspects of student safety on university premises, including classrooms, laboratories, dormitories, sports facilities, and any other areas controlled by the university.
- 1.3. The policy outlines the responsibilities of all parties in ensuring the safety of students, establishing the procedures for reporting incidents, and setting guidelines for how the university will respond to safety concerns. It also addresses the university's compliance with local and international safety regulations and standards.

2. Definition of Key Terms

- 2.1. Definitions of Key Terms:
 - 2.1.1. **Student Safety** - The overall protection of students' physical and mental well-being within the university environment. This includes measures taken to prevent accidents, injuries, illness, violence, harassment, and other risks that could harm students.
 - 2.1.2. **Emergency** - Any unforeseen event or situation that poses an immediate threat to the health, safety, or well-being of individuals on campus or during university-sponsored activities. This may include natural disasters, accidents, fires, medical emergencies, and security threats.
 - 2.1.3. **Harassment** - Unwanted, inappropriate, or discriminatory behavior directed at a student or group of students. Harassment can include physical, verbal, or psychological actions that create a hostile, intimidating, or offensive environment.

- 2.1.4. **Bullying** - Repeated aggressive behavior intended to intimidate, belittle, or harm another student. Bullying can be physical, verbal, or social and may involve actions such as threats, spreading rumors, or deliberate exclusion.
- 2.1.5. **Mental Health Support** - Services and resources provided by the university to promote students' psychological well-being, including counseling, stress management programs, and access to mental health professionals.
- 2.2. These definitions provide clarity on the terminology used throughout the policy, ensuring that all stakeholders understand the key concepts related to student safety at Baku Engineering University.

3. General Principles

- 3.1. Baku Engineering University is deeply committed to ensuring the safety, well-being, and overall welfare of all its students. We recognize that a safe learning environment is essential for academic success and personal development. The university pledges to maintain a culture of safety across all aspects of student life, whether on campus or during university-sponsored activities.
- 3.2. Baku Engineering University acknowledges its legal and ethical responsibilities in providing a safe environment for students. These responsibilities include compliance with national and international laws governing safety, health, and student welfare. The university will adhere to relevant regulations concerning building codes, fire safety, health services, and campus security.
- 3.3. Baku Engineering University is dedicated to promoting equality and non-discrimination in all areas of student safety. The university acknowledges that students come from diverse backgrounds and experiences, and it is essential that safety measures are inclusive and accessible to all. We are committed to creating an environment where every student, regardless of gender, race, nationality, religion, disability, sexual orientation, or any other characteristic, can study and live without fear of harm or discrimination. (see [EDI Policy](#))
- 3.4. The university will actively prevent and address any form of harassment, bullying, or discrimination, and provide additional support for vulnerable groups, including international students, students with disabilities, and those facing mental health challenges. Our approach to student safety is rooted in the principles of fairness, respect, and dignity for all individuals within the university community. (see [Anti-harassment and discrimination policy](#))

4. Safety Measures and Responsibilities

4.1. Role of the University Administration

4.1.1. The University Administration is responsible for establishing a comprehensive safety framework that ensures the protection and well-being of all students. This includes the following key responsibilities:

4.1.1.1. The administration is responsible for developing safety policies, procedures, and protocols in alignment with legal requirements and best practices. This includes the creation of guidelines for emergencies, safety drills, and campus security.

4.1.1.2. The administration ensures that sufficient resources—such as funding, personnel, and infrastructure—are dedicated to safety measures. This includes investment in security systems, health and mental health services, and emergency response capabilities.

4.1.1.3. The administration oversees regular audits and inspections to assess the safety of university buildings, facilities, and operations. They ensure that any safety concerns are promptly addressed and that corrective actions are taken when necessary.

4.1.1.4. The administration works closely with local authorities, emergency services, and other relevant organizations to ensure a coordinated approach to campus safety, including during emergencies or crises.

4.1.1.5. The administration monitors safety incidents and student feedback related to safety, striving for continuous improvement of the university's safety standards and policies.

4.2. Role of the Faculty and Staff

4.2.1. Faculty and staff play a vital role in maintaining a safe and supportive environment for students. Their responsibilities include:

4.2.1.1. Faculty and staff must remain vigilant to any potential safety risks, whether related to the physical environment, student behavior, or signs of distress among students. They should be proactive in addressing any concerns or hazards that may arise in their areas of responsibility.

- 4.2.1.2. Faculty and staff are responsible for knowing and following emergency procedures within classrooms, laboratories, and other university facilities. They should be prepared to lead students through emergency evacuations, provide assistance in crises, and ensure that all students are accounted for in the event of an emergency.
- 4.2.1.3. Faculty and staff should encourage healthy behaviors among students, such as stress management, physical health, and mental well-being. They can refer students to available health services and be familiar with resources that support students' overall well-being.
- 4.2.1.4. Faculty and staff must foster a supportive environment by being available to students who may need help, whether for academic or personal reasons. They should offer guidance or refer students to appropriate support services, including counseling and health services.

4.3. Role of the Students

- 4.3.1. Students are key participants in maintaining their own safety and the safety of others on campus. Their responsibilities include:
 - 4.3.1.1. Students are expected to follow all safety policies and procedures outlined by the university. This includes obeying rules related to emergency evacuation, fire safety, health protocols, and campus security.
 - 4.3.1.2. Students have a responsibility to report any safety concerns or incidents to the appropriate authorities within the university, including the administration, faculty, or security services. This may include reporting unsafe conditions, suspicious activities, or violations of safety protocols.
 - 4.3.1.3. Students should engage in respectful and considerate behavior towards their peers, faculty, and staff. They must avoid actions that may endanger the safety or well-being of others, such as bullying, harassment, or violence.
 - 4.3.1.4. Students are encouraged to actively participate in safety and emergency response training sessions provided by the university. These training programs help students understand how to respond to various safety situations and emergencies.

- 4.3.1.5. Students should take responsibility for their own health and well-being by seeking help when needed. This includes using university health services, following appropriate hygiene practices, managing stress, and seeking support for mental health or substance abuse issues.

5. Campus Safety

5.1. Physical Safety (Buildings, Infrastructure, Emergency Exits)

- 5.1.1. The university is committed to ensuring that all campus buildings, infrastructure, and facilities are maintained to the highest safety standards. This includes:

- 5.1.1.1. All university buildings are constructed and maintained in compliance with local building codes and safety regulations, ensuring that they are structurally sound and safe for use.
- 5.1.1.2. Campus buildings are designed to accommodate the needs of all students, including those with disabilities. This includes ensuring accessible entrances, restrooms, elevators, and ramps to support the mobility of students with physical disabilities.
- 5.1.1.3. All university buildings are equipped with clearly marked and accessible emergency exits. These exits are designed to provide a safe and efficient means of evacuation in case of emergencies.

5.2. Fire Safety

- 5.2.1. Fire safety is a critical component of campus safety at Baku Engineering University. The university has established comprehensive fire safety measures, including:

- 5.2.1.1. All buildings are equipped with fire detection and alarm systems that are regularly tested and maintained. These systems are designed to alert all occupants in the event of a fire or smoke detection, ensuring a prompt and safe evacuation.
- 5.2.1.2. Fire extinguishers, sprinklers, and other fire-fighting equipment are strategically placed throughout campus buildings, particularly in high-risk areas such as laboratories and kitchens. These tools are regularly inspected to ensure their functionality.

- 5.2.1.3. The university conducts regular fire drills to ensure that students, faculty, and staff are familiar with fire evacuation procedures.

5.3. Security and Surveillance

- 5.3.1. To ensure the safety and security of students, faculty, and staff, Baku Engineering University employs various security measures, including:

- 5.3.1.1. The university employs trained security personnel who patrol campus grounds 24/7. Security staff are responsible for monitoring the campus, addressing incidents, and ensuring the safety of all individuals on campus.
- 5.3.1.2. The university has installed surveillance cameras in key areas, including entrances, parking lots, and common spaces, to monitor campus activities and deter criminal behavior. These systems are monitored in real-time by security personnel.

5.4. Emergency Procedures and Evaluation Plans

- 5.4.1. In the event of an emergency, Baku Engineering University has established clear and effective procedures to ensure the safety of all individuals on campus:

- 5.4.1.1. The university maintains a comprehensive emergency response plan that outlines the steps to be taken during various types of emergencies, including fires, natural disasters, medical emergencies, and security threats. The plan is reviewed and updated regularly to ensure its effectiveness.
- 5.4.1.2. Each building on campus has a designated evacuation plan, which includes clear instructions on evacuation routes, emergency exits, and assembly points. These plans are regularly communicated to students, faculty, and staff through orientations, signage, and emergency drills.
- 5.4.1.3. In the event of an emergency, the university will use multiple communication channels (e.g., text messages, emails, public address systems, and social media) to notify students and staff of the situation and provide [instructions](#). All members of the university community are encouraged to keep their contact information up to date.

- 5.4.1.4. Special accommodations are provided for students with disabilities or other vulnerabilities during evacuations. Faculty, staff, and security personnel are trained to assist these individuals in reaching safe areas during emergencies.
- 5.5. First Aid and Medical Assistance
 - 5.5.1. The university is committed to ensuring that students, faculty, and staff have access to medical assistance in the event of an injury or health emergency:
 - 5.5.1.1. First aid stations are available at key locations on campus, equipped with basic medical supplies such as bandages, antiseptics, and pain relief medication.
 - 5.5.1.2. The university operates a health center staffed with medical professionals who can provide on-campus medical care to students, faculty, and staff. The health center is equipped to handle a range of health issues, from routine medical concerns to more urgent situations.
 - 5.5.1.3. In the event of a serious medical emergency, the university will contact local emergency medical services (ambulance) and ensure that students or staff receive prompt care. The university will provide transportation to the nearest hospital or healthcare facility when necessary.
 - 5.5.1.4. In addition to physical health services, the university offers counseling and mental health support to students. This includes access to professional therapists, crisis intervention services, and wellness programs designed to address emotional and psychological well-being.
 - 5.6. By ensuring a comprehensive approach to campus safety, including physical safety, fire protection, security, emergency response, and access to medical care, Baku Engineering University seeks to provide a safe and secure environment for all students, staff, and visitors.

6. Health and Wellbeing

- 6.1. Baku Engineering University recognizes the importance of mental health and is committed to providing comprehensive mental health support for all students. The university offers a range of services to help students manage stress, anxiety, depression, and other mental health concerns:

- 6.1.1. The university provides confidential counseling services where students can seek professional support for personal, academic, or emotional challenges. These services are available to all students, ensuring that they have access to the help they need during difficult times.
- 6.1.2. In cases of mental health emergencies, the university has procedures in place to respond quickly and effectively. Trained staff members are available to assist students in crises, and students can be referred to external mental health professionals if necessary.
- 6.2. The university's on-campus health clinic is staffed by qualified medical professionals who provide routine health services, including check-ups, vaccinations, and treatment for minor illnesses and injuries. The clinic is open during regular hours and is available to students for basic healthcare needs. (see [Medical and psychological service official](#))
- 6.3. The university facilitates student health insurance, offering coverage for medical expenses and ensuring students have access to medical services both on and off campus. Information about health insurance options is provided during student orientation.
- 6.4. In case of serious illness or injury, the university ensures prompt access to emergency medical services. Students can be transported to the nearest hospital or healthcare facility, and medical staff at the university can provide immediate first aid and assistance.

7. Monitoring and Evaluation

- 7.1. To ensure that the safety and health policies at Baku Engineering University are effective, regular safety audits and inspections are conducted. This process includes:
 - 7.1.1. The university conducts periodic inspections of all campus buildings, facilities, and infrastructure to identify potential hazards and ensure that safety measures are in place. These inspections cover fire safety equipment, emergency exits, security systems, and other key safety areas.
 - 7.1.2. The effectiveness of health and wellness services is regularly assessed through surveys, feedback from students, and reviews of service utilization. The university evaluates the availability, accessibility, and quality of medical and mental health services to ensure they meet students' needs.

- 7.1.3. Regular emergency drills, including fire drills, evacuation exercises, and first aid training, are held to evaluate the preparedness of the university community in responding to emergencies. These drills provide valuable insights into areas that may require improvement.
- 7.2. Baku Engineering University is committed to continuous improvement of its student safety and health services. Feedback from students, staff, and other stakeholders is actively sought to enhance policies and procedures:
 - 7.2.1. Students are encouraged to provide feedback on the university's safety and health services through surveys, focus groups, and suggestion boxes. This feedback is used to identify areas for improvement and ensure that policies meet the evolving needs of the student body.
 - 7.2.2. Faculty, staff, and campus security are also invited to share their observations and suggestions for improving campus safety and student well-being. Regular meetings and forums are held to discuss safety issues and develop solutions in collaboration with the university administration.
 - 7.2.3. The university conducts an annual review of its safety policies and procedures to ensure that it remains up-to-date with changing laws, regulations, and best practices. Based on feedback and assessments, policies may be revised or expanded to address emerging safety concerns.

8. Conclusion

- 8.1. Baku Engineering University is committed to providing a safe, healthy, and supportive environment for all its students. Through the implementation of comprehensive safety measures, access to health and mental health services, and collaboration with local authorities, the university strives to promote the well-being and success of its student community. The university will continue to monitor, evaluate, and improve its safety policies, ensuring that student safety remains a top priority. With the active involvement of students, faculty, staff, and local partners, we aim to create a campus where everyone can thrive in a secure and caring environment.