



BEU
BAKU ENGINEERING UNIVERSITY

Baku Engineering University

Anti-corruption and Bribery Policy

2024



Baku Engineering University is committed to carrying out all of its administrative, academic, and commercial activities in a way that complies with the law and upholds ethical standards. It will not accept acts of bribery or corruption by its employees or partners. The university pledges to conduct its business with professionalism and justice, as well as to run efficient anti-bribery and anti-corruption programs.

BEU takes its legal obligations seriously and understands that it might suffer severe reputational harm, an indefinite fine, and exclusion from bidding on public contracts if it is discovered to have engaged in any bribery or corruption. Anyone found guilty of any kind of corruption or bribery faces a ten-year prison term as well as uncapped fines.

This policy applies to all employees and other staff members of the university, including volunteer workers, temporary employees, agency employees, and unpaid staff members. Employees of subsidiary companies are likewise covered. The goal of the policy is to safeguard both the university and its employees, and it covers all of the institution's operations, including those about teaching, research, and commerce.

It's customary to occasionally trade business presents, dinners, or low-key entertainment to strengthen bonds and foster goodwill. On the other hand, receiving too many business courtesies can make the recipient feel as if they have a personal obligation. Such a sense of duty may make it difficult for the person to act impartially during the exchange. Employees are allowed to receive commercial courtesy, but it must be sufficiently subdued to not compromise their moral judgment or give the impression that something is improper. Gifts and corporate hospitality, whether given or received, must be reasonable, transparent, and auditable. If no temptation is intended or suspected, modest gifts and hospitality may be accepted.

Gifts and hospitality cannot be offered with the intention of rewarding a third party for any kind of commercial advantage, acquiring a competitive advantage, or influencing a third party to acquire or keep business. They also cannot be offered in exchange for perks or favors or to expedite a regular business process. Establishing business ties should be the exclusive purpose of hospitality.

The responsibilities of all students, faculty members, and staff are to notify any violations of the policy within any process that has been witnessed. This starts with corruption and ends with bribery, as the university is making the policy one of the most essential policies within the laws and regulations of the university and by the laws and regulations of the Azerbaijan Republic.

A certain level of caution is necessary in certain areas of the university's activity and business partnerships due to the inherent hazards involved. BEU regularly reviews its risk assessment and updates the policy as needed. The University Secretary has the authority to obtain records from Schools, Functions, or University systems whenever needed to make sure that this policy and any applicable risk assessment are current and being followed. The ensuing have been recognized as specific hazards and are addressed in further depth within this policy:

- Presents, amusement, and hospitality;
- money for facilitation;
- and the use of outside agents.