



Protocol number: 06/2025

11.09.2025

Participated: 26 out of 28 members
of the Scientific Council.
Chairman – Y.M. Piriyev
Scientific Council Secretary – J.R. Zeynalli

AGENDA OF THE MEETING

- 1. Results of the summer examination session and ways to organize teaching at a modern level.**
- 2. Discussion of the results of the 2025 student admissions and proposals for the 2026 admission plan.**
- 3. Miscellaneous issues:**
 - 3.1. Discussion of the termination of the activity of the “Pedagogical” faculty and implementation of certain structural changes.**
 - 3.2. Approval of the new staffing schedule**
 - 3.3. Submission of documents to the Higher Attestation Commission (HAC) for awarding the title of Professor to Dr. Eng. Islamov Islam, Professor of the Department of “Automation, Telecommunications and Energy”, and awarding the title of Associate Professor to Ph.D. in Physics Abdulrahmanova Ulkar, Associate Professor of the “Physics” Department.**
 - 3.4. Granting individual hourly supplements to instructors engaged in teaching activities within the SABAH program.**



The rector, greeting the members of the Scientific Council and the invited staff, noted that a quorum was present and declared the meeting of the Scientific Council open. Y. Piriyev presented the agenda of the Scientific Council to the members' attention, asked whether there were any additions to the agenda, and put the approval of the agenda to an open vote.

VOTING RESULTS:

26 votes in favor, 0 against, 0 abstentions. The agenda was unanimously approved. After the announcement of the voting results, the discussion of the agenda items began.

ITEM I

Results of the summer exam session and ways to organize teaching at a modern level.

The chairman gave the floor to the Vice-Rector for Academic Affairs, Prof. H. Orujov, to present a report on the topic.

HEARD:

Vice-Rector for Academic Affairs, Prof. H. Orujov — H. Orujov began his speech by welcoming the members of the Scientific Council and the invited employees, and then presented his report on 'Results of the Summer Examination Session and Ways to Organize Education at a Modern Level'. The Vice-Rector provided information on the number of students studying at the bachelor's, master's, and doctoral levels at the university, both on a paid and unpaid basis, across all faculties. He also presented data on the number of students studying in the English and Azerbaijani departments, as well as sub-bachelor, part-time, and international students.

H. Orujov provided information on the organization of the summer exam session and its schedule, and spoke about the rules for conducting the exams and the evaluation criteria. He also discussed the activities of the Examination Headquarters



and the Conflict Commission, which were established by order of the rector to monitor the progress of the exams and ensure the resolution of any issues or complaints that might arise during the examination period.

Prof. H. Orujov provided information on the results of the 2024/2025 spring examination session at the bachelor's and master's levels, and discussed the success and quality indicators reflected in the examination results.

Prof. H. Orujov also spoke about the results of the investigations conducted for each faculty during the Appeals Commission meetings held throughout the 2024/2025 summer examination session.

The speaker presented statistical data comparing the results of the 2023/2024 and 2024/2025 spring exam sessions at the bachelor's and master's levels, focusing on success and quality indicators. He also discussed the results of the spring semester examination session of students who were admitted to higher education institutions with more than 600 points in the 2024/2025 academic year, noting that one of the key reasons high-scoring students choose our university is the high quality of the educational process, the care provided to students, and the healthy teacher-student relationships. The Vice-Rector then provided information on the results of the final state attestation for students in the 2024/2025 academic year.

At the end of his speech, the Vice-Rector spoke about the new assessment rules, based on the table outlining the point-accumulation procedures for the semester beginning in the 2025/2026 academic year, and presented the draft decision to the members of the Scientific Council.

Rector Y. Piriyev asked the members of the Scientific Council whether anyone wished to ask questions or make suggestions on the matter.

R. Efendiyyev, Head of the Department of Mathematics and Computer Sciences, and Rector Y. Piriyev expressed their views on the issue.

As no further questions or comments were raised, the chairman put the matter of evaluating the report presented by H. Orujov on 'Results of the Summer Examination



Session and Ways to Organize Teaching at a Modern Level' to an open vote, proposing that it be considered satisfactory.

VOTING RESULTS:

26 votes in favor, 0 against, 0 abstentions. Adopted unanimously.

DECIDED:

1. The report presented by the Vice-Rector for Academic Affairs, H. Orujov, on 'Results of the Summer Examination Session and Ways to Organize Teaching at a Modern Level' was considered satisfactory.
2. Faculty deans, department heads, and the Strategy and Quality Assurance Department should be instructed to:
 - 2.1. Assign lecture courses primarily to staff members who hold academic titles, scientific degrees, or senior teaching positions.
 - 2.2. Provide close support to students in selecting missing subjects and registering for retake examinations.
 - 2.3. Strengthen control over the provision of textbooks, teaching aids, and electronic resources to students.
 - 2.4. Take the necessary measures to ensure that syllabuses are uploaded to the electronic system as soon as possible.
 - 2.5. Provide students with exam questions related to each subject during the teaching process.
 - 2.6. Ensure that students are familiarized with the new assessment rules.
 - 2.7. Require teachers to set consultation hours.
 - 2.8. Organize seminars for teachers and students on the capabilities of the Google Classroom platform to improve the quality of teaching.

(The report presented by the Vice-Rector for Academic Affairs, H. Orujov, entitled "Results of the Summer Examination Session and Ways to Organize Teaching at a Modern Level", is appended to the meeting minutes.)



ITEM II

Discussion of proposals on the results of the 2025 student admission and the admission plan for 2026.

The chairman gave the floor to the Vice-Rector for Academic Affairs, Prof. H. Orujov, to present a report on the topic.

HEARD:

Vice-Rector for Academic Affairs, Prof. H. Orujov, presented the results of student admission at the bachelor's and master's levels for the 2025/2026 academic year. He presented a table showing comparative statistical indicators of student admission relative to the 2024/2025 academic year and provided detailed information on the number of planned and admitted students, those who did not register on the portal, and those whose final admission was confirmed across faculties and specialties at both levels.

Rector Y. Piriyev asked the members of the Academic Council whether anyone wished to ask questions or make suggestions regarding the issue.

Rector Y. Piriyev then addressed the matter and, noting that there were no additional comments or questions, put the report presented by H. Orujov on '*Results of Student Admission in 2025 and Discussion of Proposals on the Admission Plan for 2026*' to an open vote.

VOTING RESULTS:

26 votes in favor, 0 against, 0 abstentions. Adopted unanimously.

DECIDED:

1. The report presented by Prof. H. Orujov on '*Results of the 2025 Student Admission and Discussion of Proposals on the Admission Plan for 2026*' shall be considered satisfactory.

(The report presented by Prof. H. Orujov on '*Results of the 2025 Student*



Admission and Discussion of Proposals on the Admission Plan for 2026' is attached to the meeting minutes.)

IV. MISCELLANEOUS MATTERS

3.1. Discussion of the issue concerning the termination of the activities of the Pedagogical Faculty and the implementation of certain structural changes.

Rector Y. Piriyev noted that, since the 2022/2023 academic year, admission to the "Pedagogical" Faculty of the university has been suspended. Due to the lack of student enrollment, there is a need to discuss the termination of the faculty's activities. The Rector proposed that the issue concerning the departments within the "Pedagogical" Faculty be submitted for discussion and emphasized that the situation of all employees and students affected by the faculty's closure will be carefully considered. Their rights and interests will be protected, and opportunities will be provided for their integration into the new organizational structure.

After discussions on the issue, Rector Y. Piriyev noted that it was deemed appropriate to merge the 'Mathematics and Informatics' department of the "Pedagogical" Faculty with the "Mathematics and Computer Sciences" department within the "Information and Computer Technologies" Faculty; to include the "Azerbaijani Language and Pedagogy" and "Foreign Languages" departments within the 'Information and Computer Technologies" Faculty; and to merge the "Chemistry and Biology" department with the "Food and Biotechnology" department within the "Engineering" Faculty.

Rector Y. Piriyev then asked the members of the Scientific Council whether they had any additional questions or suggestions regarding the matter. As no further comments or questions were raised, the chairman proposed putting the issue to an open vote.



VOTING RESULTS:

26 votes in favor, 0 against, 0 abstentions. Adopted unanimously.

DECIDED:

1. The activities of the “Pedagogical” Faculty shall be terminated.
2. The “Mathematics and Informatics” department of the “Pedagogical” Faculty shall be merged with the “Mathematics and Computer Sciences” department within the “Information and Computer Technologies” Faculty.
3. The “Azerbaijani Language and Pedagogy” and “Foreign Languages” departments of the “Pedagogical” Faculty shall be merged with the “Information and Computer Technologies” Faculty.
4. The “Chemistry and Biology” department of the “Pedagogical” Faculty shall be merged with the ‘Food and Biotechnology’ department within the “Engineering” Faculty.
5. The employees of the “Pedagogical” Faculty shall be transferred to the respective departments.

3.2. The issue of approval of the new staffing table

The Chairman gave the floor to the Vice-Rector for Financial and Economic Affairs, Ph.D. M. Zeynalov to report on the topic.

Vice-Rector for Financial and Economic Affairs, Ph.D. M. Zeynalov: The current staffing table of Baku Engineering University was approved at the meeting No. 07/2024 of the BEU Scientific Council dated 01.10.2024. During the time that has passed since the mentioned date, changes have been made to the staffing table, and it has become necessary to make relevant changes and re-approve the BEU staffing table.

Considering that there was no one who wanted to ask questions or express an opinion on the issue, the Chairman put the issue to an open vote and asked the Council members to express their views on the issue.

VOTING RESULTS:

26 votes in favor, 0 against, 0 abstentions. Adopted unanimously.



DECIDED:

1. The new staffing table of Baku Engineering University (BEU) is approved.

(The new staffing table is attached to the meeting minutes.)

3.3. Consideration of sending the documents of Prof. Islamov of the Department of “Automatics, Telecommunications and Energy,” Doctor of Technical Sciences, for the academic title of Professor, and Assoc. Prof. Abdurahmanova Ulker of the Department of “Physics,” Doctor of Philosophy in Physics, for the academic title of Associate Professor, to the Higher Attestation Commission (HAC).

HEARD:

The Secretary of the Scientific Council, Doctor of Philology J. Zeynalli, noted that Prof. Islamov Islam of the Department of “Automatics, Telecommunications and Energy,” Doctor of Technical Sciences, and Assoc. Prof. Abdurahmanova Ulker of the Department of “Physics,” Doctor of Physical Sciences, were presented to the members of the Scientific Council along with information on their scientific and pedagogical activities. He further noted that the submission of their documents to the Higher Attestation Commission for the academic title had been discussed at both the department Scientific Council and the Faculty of Engineering Scientific Council meetings and was deemed expedient. As a result, both applicants meet the requirements set by the Higher Attestation Commission for obtaining the academic title.

The Chairman then submitted the issue of sending the documents of Prof. Islamov and Assoc. Prof. Abdurahmanova Ulker to the Higher Attestation Commission to a secret ballot.

VOTING RESULTS:

26 votes in favor, 0 against, 0 abstentions. Adopted unanimously.



DECIDED:

1. The issue of sending the documents of Islamov Islam, Professor of the Department of "Automatics, Telecommunications and Energy," to the Higher Attestation Commission for the academic title of Professor shall be submitted to a secret vote.
2. The issue of sending the documents of Abdurahmanova Ulker, Associate Professor of the Department of "Physics," to the Higher Attestation Commission for the academic title of Associate Professor shall be submitted to a secret vote.

Following this, the Calculation Commission was formed, and the Chairman submitted the issue of approving the Calculation Commission to an open vote.

VOTING RESULTS:

26 votes in favor, 0 against, 0 abstentions. Adopted unanimously.

DECIDED:

1. The membership of the Counting Commission was approved.

The Counting Commission commenced its work, conducted a secret ballot, and prepared the corresponding protocol.

The Chairman of the Scientific Council, Y. Piriyev, gave the floor to Asif Gulyev to announce the results of the vote.

The Chairman of the Counting Commission, Asif Gulyev, reported that 26 out of 28 Council members participated in the secret ballot. He noted that 26 ballots were distributed for each candidate, while 2 ballots remained undistributed. Regarding the results of the secret ballot, all 26 members voted in favor of each candidate, with no votes against and no invalid ballots.

Chairman Y. Piriyev then submitted the issue of approving the results announced by the Counting Commission to an open vote.

VOTING RESULTS:

26 votes in favor, 0 against, 0 abstentions. Adopted unanimously.



DECIDED:

1. The results announced by the Counting Commission shall be approved.
2. The documents of Islamov Islam, Professor of the Department of 'Automation, Telecommunications and Energy,' Ph.D., shall be submitted to the Higher Attestation Commission (HAC) for the academic title of Professor.
3. The documents of Abdurahmanova Ulker, Associate Professor of the Department of 'Physics,' Ph.D., Faculty of Physics, shall be submitted to the Higher Attestation Commission (HAC) for the academic title of Associate Professor.

(The reasoned opinions of the Departments of "Automation, Telecommunications and Energy" and "Physics" regarding the applicants, the protocol of the Counting Commission, and the ballots are attached to the protocol.)

3.4. Discussion of the Issue of Providing Hourly Individual Supplements to Teachers Delivering Courses in the SABAH Program

The Chairman gave the floor to the Vice-Rector for Academic Affairs, Prof. H. Orujov, to present a report on the topic.

HEARD:

Vice-Rector for Academic Affairs, Prof. H. Orujov, proposed submitting for discussion the issue of providing individual hourly allowances to stimulate the work of teachers engaged in teaching activities within the framework of the SABAH program. He emphasized that the program contributes to the development of students' intellectual potential, improves the quality of higher education, and promotes the use of progressive forms and methods in the organization of education.

Following the discussion, Rector Y. Piriyev asked the members of the Academic Council whether they had any additional questions or suggestions. As no further comments or questions were raised, the Chairman proposed submitting the issue to an open vote.

VOTING RESULTS:

26 votes in favor, 0 against, 0 abstentions. Adopted unanimously.



DECIDED:

1. To establish individual hourly supplements for teachers delivering courses within the framework of the SABAH program at Baku Engineering University for a period of three (3) months, starting from October 1, 2025, in accordance with the amounts specified in Table 1.

(Table 1 is attached to the meeting minutes.)

Chairman: Rector

Yaqub Piriyev

Scientific Council Secretary:

Jalə Zeynallı

Attachment: Audio recording (CD) of the Scientific Council meeting is appended to the minutes.