



**Number: 05/2025**

**10.07.2025**

Participated: 23 out of 28 members  
of the Scientific Council.  
Chairman – Y.M. Piriyev  
Scientific Council Secretary – J.R. Zeynallı

## **AGENDA OF THE MEETING**

- 1. On the activities and prospective development of BMU for the 2024–2025 academic year**
- 2. Results of industrial, pedagogical, research, and scientific-pedagogical internships**
- 3. Approval of the work plan of the BMU Scientific Council for the 2025–2026 academic year**
- 4. Various matters**
  - 4.1. Approval of the subject syllabi for specialization subjects of PhD applicants who have applied for doctoral studies in the 2025–2026 academic year**
  - 4.2. Issue of changing the dissertation topic and scientific supervisor of the doctoral student of the “Information Technologies and Programming” Department, Gulbicha Zahidova**
  - 4.3. Issue of updating hourly payment rates**

The rector, greeting the members of the Scientific Council and the invited staff, noted that a quorum was present and declared the meeting of the Scientific Council open.

Y. Piriyev presented the agenda of the Scientific Council to the members' attention, asked whether there were any additions to the agenda, and put the approval of the agenda to an open vote.

### **VOTING RESULTS:**

23 votes in favor, 0 against, 0 abstentions. The agenda was unanimously approved.

After the announcement of the voting results, the discussion of the agenda items began.



## **ITEM I**

### **On the activities and prospective development of BMU for the 2024–2025 academic year**

#### **HEARD:**

Rector Y. Piriyev greeted the meeting participants — members of the Scientific Council and invited staff — and presented an overview of the work carried out at Baku Engineering University during the last two academic years. He provided information on the activities conducted in various areas and on future plans, focusing in particular on financial affairs, the organization of educational processes, cooperation with enterprises, the activities of the Strategy and Quality Assurance Department, issues of science and innovation, international relations, social matters, and the performance of the Human Resources Department.

At the end of his speech, the rector spoke about upcoming initiatives and presented a short video clip prepared by the staff of the Department of Design, showcasing a new project developed for the university campus.

In conclusion, the rector noted that these results once again confirm that proper planning, accurate assessment of potential, and effective cooperation play a crucial role in the development of the university. He emphasized that in the next stage, every faculty and structural unit has important responsibilities to ensure the continuity of this trend, and that the university's existing potential should be used efficiently to further strengthen its achievements.

Taking into account that no one wished to make comments or ask questions on the topic, Deputy Chairman H. Orucov put to an open vote the issue of considering Rector Y. Piriyev's report on "The Activities and Prospective Development of BMU for the 2024–2025 Academic Year" as satisfactory.

#### **VOTING RESULTS:**

23 votes in favor, 0 against, 0 abstentions. Adopted unanimously.

#### **DECIDED:**

1. The report presented by Rector Y. Piriyev on "*The Activities and Prospective Development of BMU for the 2024–2025 Academic Year*" shall be considered satisfactory.

(The report presented by Rector Y. Piriyev on "*The Activities and Prospective Development of BMU for the 2024–2025 Academic Year*" is attached to the meeting minutes.)



## **ITEM II**

### **Results of Industrial, Pedagogical, Research, and Scientific-Pedagogical Internships**

The chairman gave the floor to the Head of the Teaching, Methodological, and Internship Department, N. Nəbiyev, to report on the topic.

#### **HEARD:**

The Head of the Teaching, Methodological, and Internship Department, N. Nəbiyev, stated that the organization of internships began in October of the academic year, with meetings and broad discussions held across faculties. Industrial and pedagogical internships were conducted based on bilateral agreements between the university and various enterprises, lyceums, and schools. During the current academic year, 50 leading enterprises signed bilateral agreements with the university. Corresponding letters were prepared and sent to these organizations, expired agreements were reviewed, and some were renewed. As of now, there are 202 valid agreements in the internship database.

The internship placements allocated by partner enterprises were distributed among faculties, and the faculties, through their departments, ensured the proper alignment of placements with students' specialties and requirements. To oversee this process, a total of 71 teaching staff members from various departments across the university were appointed as internship supervisors and actively engaged in this activity.

At the final stage of internships, during May–June, and for the first time at the university, commissions were established by order of the esteemed rector within the relevant departments to review and evaluate students' reports.

Continuing his speech, N. Nəbiyev presented the list of leading enterprises where undergraduate students completed their group internships during the 2024/2025 academic year and provided statistical data on students by faculty. Additionally, he shared information regarding the research and scientific-pedagogical internships of master's students during the spring semester, discussed issues encountered during the internship process and measures taken to address them, and outlined future prospects.

The Vice-Rector for Academic Affairs, H. Orucov, and the Head of the Career and Industry Relations Center, G. İbrahimova, also delivered remarks on the topic.

Rector Y. Piriyev concluded the discussion, addressing the issues raised by both H. Orucov and G. İbrahimova. He emphasized that the timely and high-quality completion of students' graduation projects, as well as the efficient allocation of internship placements and coordinated cooperation with enterprises, requires the joint and responsible efforts of all structural units. Faculty and department heads were advised to treat these matters with greater diligence.



Since no one else wished to speak or ask questions on the matter, the chairman put to an open vote the proposal to consider the report presented by N. Nəbiyev, Head of the Teaching, Methodological, and Internship Department, on “*Results of Industrial, Pedagogical, Research, and Scientific-Pedagogical Internships*” as satisfactory.

**VOTING RESULTS:**

23 votes in favor, 0 against, 0 abstentions. Adopted unanimously.

**DECIDED:**

1. The report presented by N. Nəbiyev, Head of the Teaching, Methodological, and Internship Department, on “*Results of Industrial, Pedagogical, Research, and Scientific-Pedagogical Internships*” shall be considered satisfactory.  
(The report presented by N. Nəbiyev on “*Results of Industrial, Pedagogical, Research, and Scientific-Pedagogical Internships*” is attached to the meeting minutes.)



### **ITEM III**

#### **Approval of the Work Plan of the BMU Scientific Council for the 2025–2026 Academic Year**

Rector Y. Piriyev gave the floor to the Scientific Secretary J. Zeynalli to provide information on the annual work plan of the BMU Scientific Council for the 2025–2026 academic year.

#### **HEARD:**

Scientific Secretary J. Zeynalli, greeting the participants, presented the draft of the BMU Scientific Council's annual work plan for the 2025–2026 academic year to the Council members and invited staff.

Rector Y. Piriyev asked whether any of the Council members had questions or proposals regarding the issue. Since there were none, the chairman put the approval of the 2025–2026 academic year work plan of the BMU Scientific Council to an open vote.

#### **VOTING RESULTS:**

23 votes in favor, 0 against, 0 abstentions. Adopted unanimously.

#### **DECIDED:**

1. The annual work plan of the BMU Scientific Council for the 2025–2026 academic year shall be approved.

(The annual work plan of the BMU Scientific Council for the 2025–2026 academic year, presented by Scientific Secretary J. Zeynalli, is attached to the meeting minutes.)



## **IV. MISCELLANEOUS MATTERS**

### **4.1. Approval of Subject Syllabi for PhD Program Applicants for the 2025–2026 Academic Year**

Rector Y. Piriyev gave the floor to the Head of the Master's and Doctoral Studies Department, Sh. Qasimov, to provide information on the matter.

#### **HEARD:**

Head of the Master's and Doctoral Studies Department Sh. Qasimov provided information on the specializations for which admission will be conducted to the PhD program in the 2025–2026 academic year. He stated that the subject syllabi for these specializations had been prepared and that it was necessary to approve them before the qualification exams. He proposed that the issue be submitted for discussion.

Rector **Y. Piriyev** asked whether any of the Council members had questions or suggestions regarding the matter. Since none were raised, the chairman put the issue to an open vote.

#### **VOTING RESULTS:**

23 votes in favor, 0 against, 0 abstentions. Adopted unanimously.

#### **DECIDED:**

1. The subject syllabi for specializations of PhD program applicants for the 2025–2026 academic year shall be approved.  
(The syllabi for the specializations of PhD program applicants for the 2025–2026 academic year are attached to the meeting minutes.)

### **4.2. Change of Dissertation Topic and Scientific Supervisor of Doctoral Student Gulbicha Zahidova (Department of Information Technologies and Programming)**

Rector Y. Piriyev gave the floor to Sh. Qasimov, Head of the Master's and Doctoral Studies Department, to present information on the matter.

#### **HEARD:**

SH. Qasimov provided information about the academic activities of doctoral student Gulbicha Zahidova from the Department of Information Technologies and Programming. He noted that, based on the discussions held at the meeting of the Faculty of Information and Computer Technologies' Scientific Council on May 23, 2025, and the unanimous opinion of the department staff, it was proposed to appoint Prof. V. Qasimov as the new scientific supervisor



and to approve a new dissertation topic titled: “*Development of an LFSR-based lightweight encryption algorithm for resource-constrained IoT devices.*”

Considering the relevance of the proposed topic, the Faculty’s Scientific Council unanimously approved the proposal. Sh. Qasimov therefore suggested submitting the issue for discussion.

Rector Y. Piriyev asked whether there were any questions or proposals. Since none were made, the chairman put the matter to an open vote.

### **VOTING RESULTS:**

23 votes in favor, 0 against, 0 abstentions. Adopted unanimously.

### **DECIDED:**

1. The dissertation topic and scientific supervisor of doctoral student Gulbicha Zahidova (Department of Information Technologies and Programming) shall be changed and approved as follows:
  - **PhD Dissertation Topic:** “*Development of an LFSR-based lightweight encryption algorithm for resource-constrained IoT devices.*”
  - **Scientific Supervisor:** Prof. Vaqif Qasimov
  - **Specialization:** 3338.1 – *System Analysis, Management, and Information Processing*

(Attached to the minutes: the submission dated July 10, 2025, from the Head of the Master’s and Doctoral Studies Department Sh. Qasimov to Rector Y. Piriyev regarding the proposed change; extract from the minutes of the Faculty of Information and Computer Technologies’ Scientific Council meeting dated May 23, 2025, No. 06; and BMU Order No. 056 dated February 15, 2017, on the admission of doctoral and dissertation students to Baku Engineering University.)

### **4.3. Issue on Updating Hourly Payment Rates**

Rector Y. Piriyev gave the floor to the Vice-Rector for Academic Affairs, H. Orucov, to provide information on the matter.

### **HEARD:**

The Vice-Rector for Academic Affairs stated that it had become necessary to make certain changes to the payment amounts for teaching staff engaged in the teaching process on an hourly basis. The proposed changes are considered realistic and fair within the financial capacity of the university and aim to enhance the motivation of the teaching staff.



After presenting the new payment schedule for hourly classes to the members of the Scientific Council, the Vice-Rector proposed submitting the matter for discussion.

Rector Y. Piriyev asked whether there were any questions or proposals regarding the issue. Since there were none, the chairman put the matter to an open vote.

**VOTING RESULTS:**

23 votes in favor, 0 against, 0 abstentions. Adopted unanimously.

**DECIDED:**

1. The payment rules for hourly classes shall be approved as presented in Appendix 1.  
(Appendix 1 is attached to the meeting minutes.)

**Chairman: Rector**

**Yaqub Piriyev**

**Scientific Council Secretary:**

**Jalə Zeynallı**

**Attachment:** Audio recording (CD) of the Scientific Council meeting is appended to the minutes.